



Student Based Budgeting (SBB) Overview

November 2011

Why SBB?

Student Based Budgeting (SBB) distributes funding to schools based on students' needs and characteristics. SBB differs substantially from traditional budgeting models that primarily allocate resources to schools as FTEs.

SBB will enable schools with:

- More scheduling flexibility with systemic parameters
- Staffing plans to meet their vision
- Differentiated instruction
- Content experts matched to student needs

SBB will improve the budget process

- Fund schools more equitably based on student characteristics
- Give principals more budgeting flexibility
- Provide schools with support and training

Implementation Timeline

Planning Year 2010-2011

- Form working committees
- Establish funding formula and weights
- Pilot in 8 SBB schools
- Build training and support structures

Pilot Year 2011-2012

- Plan for FY13 roll-out
- Train and support schools and central offices
- Monitor and support FY12 Pilot schools

Implementation 2012-2013

- Roll out of SBB across all eligible PGCPS schools

The following schools will NOT be implementing SBB in 2012-13:
Early Childhood Centers, Regional Centers, Charter Schools, Alternative Schools

How is a school currently funded?

Today schools are allocated positions and dollars:

- Administrative staff and supporting personnel
- Classroom teachers
- ESOL teachers
- School operating funds (SOR)
- Administrative allotment
- Other teachers (Art, PE, etc.)
- Specialty Programs
- Special Education
- Food services, maintenance, cleaners, security, health
- Title I
- Grants
- Utilities

How is a school funded under SBB?

Starting in 2012-13, schools will start making more choices

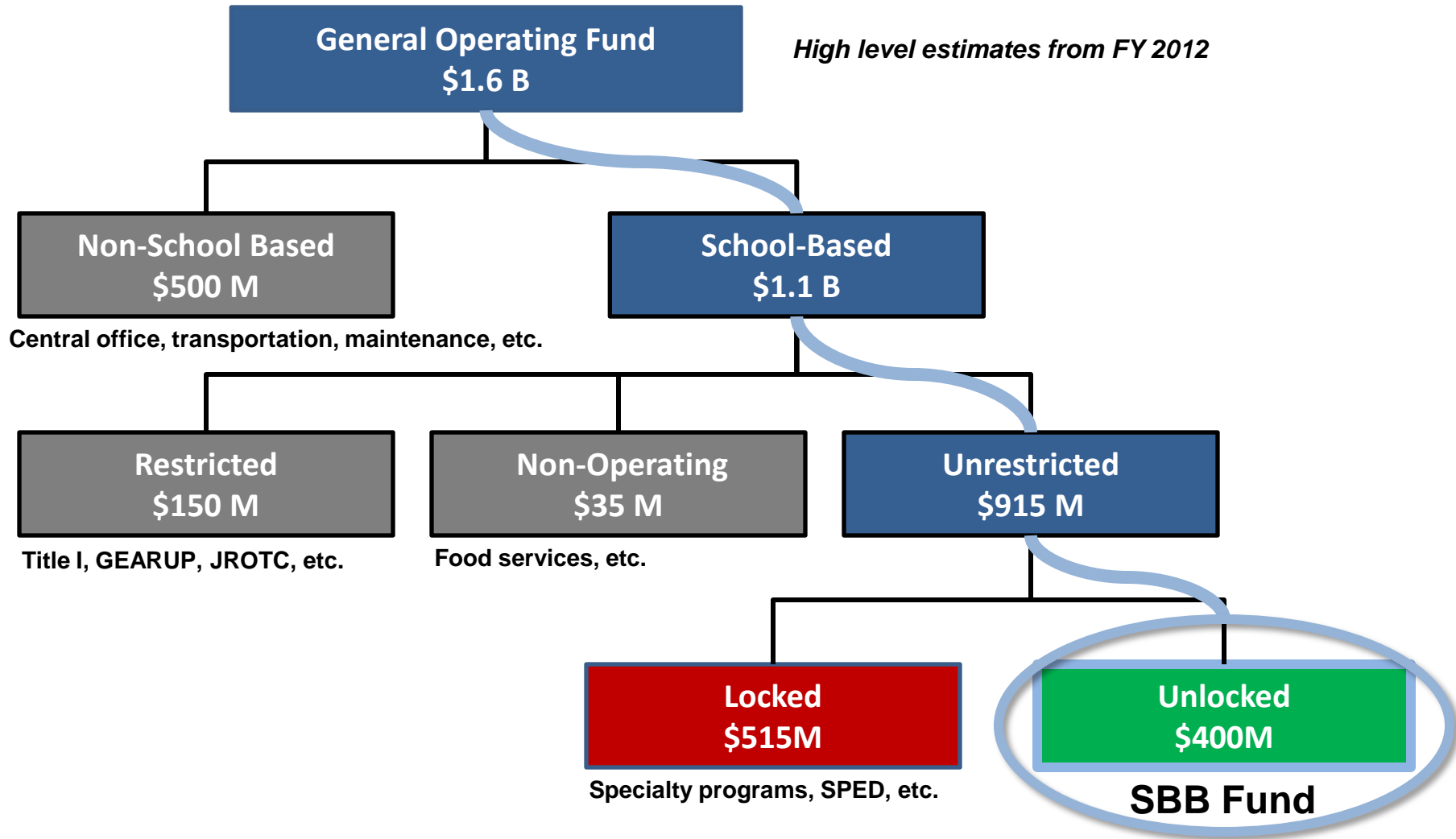
Schools will still receive certain staff and funds from central office as they have in the past, which includes:

- Other teachers (Art, PE, etc.)
Elementary – K-8 only
- Specialty Programs
- Special Education
- Title I
- Grants
- Food services, maintenance, cleaners, security, health
- Utilities

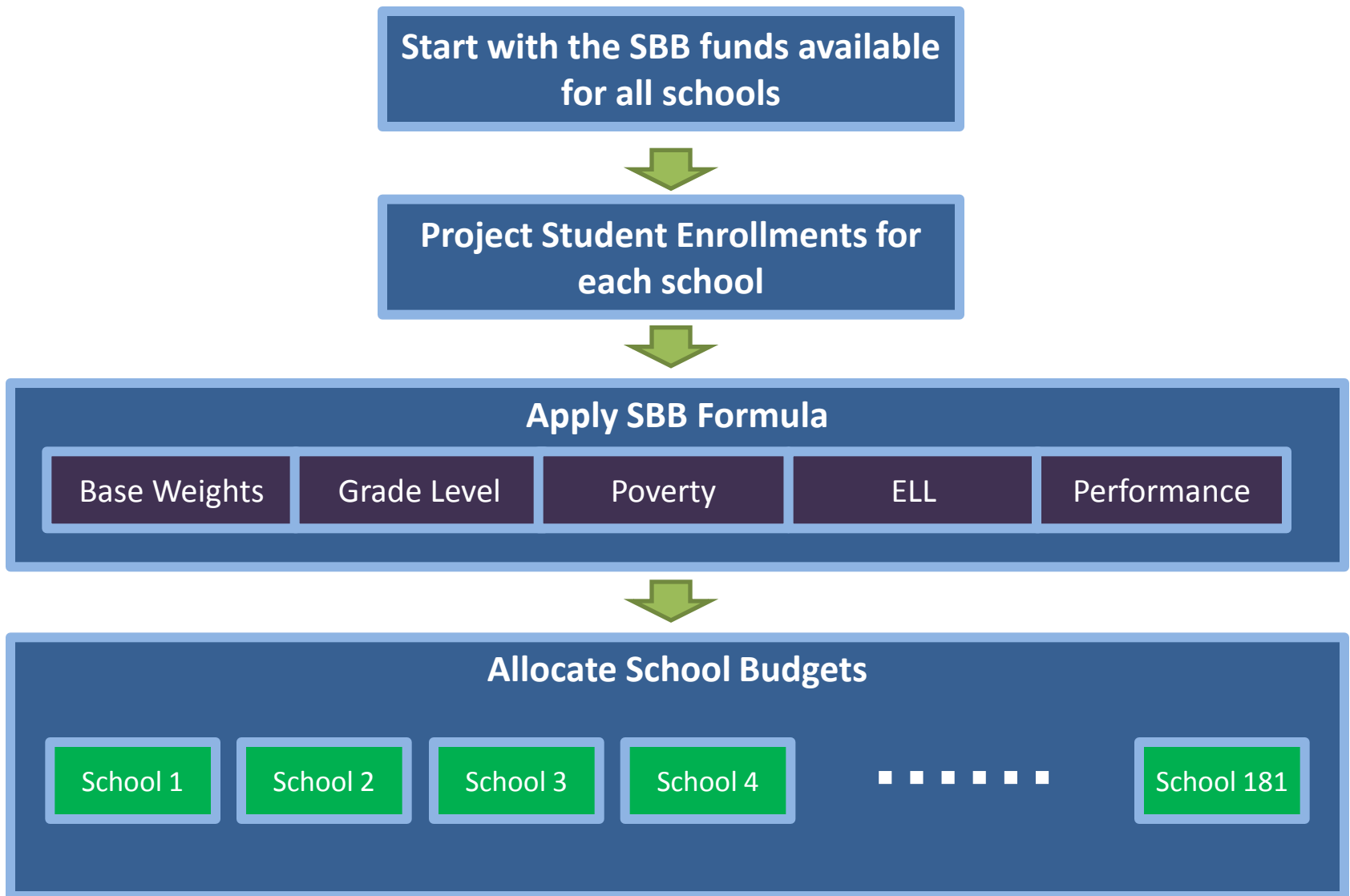
But instead of staffing allocations, each school will use SBB funds to purchase its blend of:

- Administrative staff
- Supporting personnel
- Classroom teachers
- ESOL teachers
- Discretionary funds
- Materials and supplies
- School-based professional development
- Administrative allotment

SBB Fund for All Schools



How does SBB work?



Student enrollment projections

SBB allocations will be based on enrollment projections throughout the year:

- **June 2011**: FY13 projected enrollment
- **January 2012**: Updated FY13 projections based on September 30, 2011 actual enrollment
- **February 2012**: Boundary Changes – per Administrative Procedure 8391, final boundary plans are presented to the Board for final approval (may impact projections)
- **April 2012**: Updated FY13 projections based on Prince George's County Parks and Planning information

FY 2013 SBB Formula

Category	Who Receives Funds	Number of Students in PGCPS	Dollars Per Student (Weight)	System-wide Cost
Base Funding	All students	114,159	\$3,018 (1.0)	\$344.5M
Grade Level	Kindergarten and 1 st Grade	18,238	\$163 (0.05)	\$2.9M
	Grade 6 (ES)	5,085	\$326 (0.11)	1.7M
	Grade 6-8 (K8,MS)	19,791	\$815 (0.27)	16.1M
	Grade 9	10,684	\$326 (0.11)	3.5M
Poverty	Students on Free and Reduced Lunch (FARMS)	64,333	\$92 (0.03)	6.0M
Low Academic Performance	Elementary and Middle School	7,681	\$130 (0.04)	\$1.0M
	High School	6,476	\$130 (0.04)	\$0.8M
High Academic Performance	Elementary and Middle School	5,602	\$90 (0.03)	\$0.5M
	High School	3,901	\$90 (0.03)	\$0.4M
English Language Learner – Beginner	Grade K to 1	2,117	\$1,629 (0.54)	\$3.4M
	Grade 2 to 9	2,053	\$1,812 (0.60)	\$3.7M
	Grade 10 to 12	354	\$1,629 (0.54)	\$0.6M
English Language Learner – Intermediate	Grade K to 1	2,510	\$1,548 (0.51)	\$3.8M
	Grade 2 to 9	5,214	\$1,548 (0.51)	\$8.0M
	Grade 10 to 12	635	\$1,548 (0.51)	\$0.9M
English Language Learner – Advanced	Grade K to 1	407	\$1,222 (0.40)	\$0.5M
	Grade 2 to 9	840	\$1,222 (0.40)	\$1.0M
	Grade 10 to 12	106	\$1,222 (0.40)	\$0.1M
Total SBB Funds Allocated:				\$400M

SBB Formula Applied to an ES

Weight Category	Description	Per Pupil Amount (PPA)	K-12 Enrollment	SBB Allocation = PPA X Enrollment	
Base Funding	For all students	\$3,019	505	\$1,524,595	
Grade Level	Grades K-1	\$163	192	\$31,296	
	Grade 6 (ES)	\$326	48	\$15,648	
	Grades 6-8 (MS, K8)	\$815	0	\$0	
	Grade 9	\$326	0	\$0	
ELL	Beginner	K-1	\$1,630	12	\$19,560
		2-9	\$1,813	10	\$18,130
		9-12	\$1,630	0	\$0
	Intermediate	K-1	\$1,548	8	\$12,384
		2-9	\$1,548	5	\$7,740
		9-12	\$1,548	0	\$0
	Advanced	K-1	\$1,222	5	\$6,110
		2-9	\$1,222	2	\$2,444
		9-12	\$1,222	0	\$0
Poverty (FARMS)	FARMS	\$92	432	\$38,744	
Performance – Low	MSA Double Basic	\$130	155	\$20,150	
Performance – High	MSA Double Adv.	\$90	35	\$3,150	
TOTAL SBB Allocation				\$1,699,951	

Schools budgets will include three types of resources

- “Unlocked”
 - Positions and resources that are purchased using SBB funds
 - Schools determine the composition and mix
- “Locked”
 - Positions and resources that are funded and staffed by the central office
 - Specialty programs, Special Education, pupil services, food services, security, custodial, etc.
- “Locked +”
 - Positions and resources that are funded and staffed by the central office
 - Schools may supplement existing allocation using SBB funds
 - Lock+ positions include: Athletic director, AVID teachers, Custodians, Media Specialists, School Registrars and Security Assistants

Approved FY13 Unlocked Positions

Category	Position
Unlocked	Assistant Principal (Formula)
Unlocked	Classroom Teacher (ESOL)
Unlocked	Classroom Teacher (Formula)
Unlocked	Data Coach (Budget)
Unlocked	Guidance Counselor (Formula)
Unlocked	Instr Media Aide (Purchase, Budget)
Unlocked	Paraprofessional (Budget, ESOL)
Unlocked	Reading Specialist (Formula)
Unlocked	School Accounting Secretary
Unlocked	School Business Acctg Tech
Unlocked	School Guidance Secretary
Unlocked	School Secretary I
Unlocked	School Secretary II
Unlocked	Testing Coordinator
Lock +	Athletic Director
Lock +	Security Assistant
Lock +	Media Specialist
Lock +	Pupil Personnel Worker
Lock +	School Registrar
Lock +	Classroom teacher (AVID)

A full list of locked and unlocked positions are available in the SBB Guidance Document.

PGCPS has a lengthy budget process

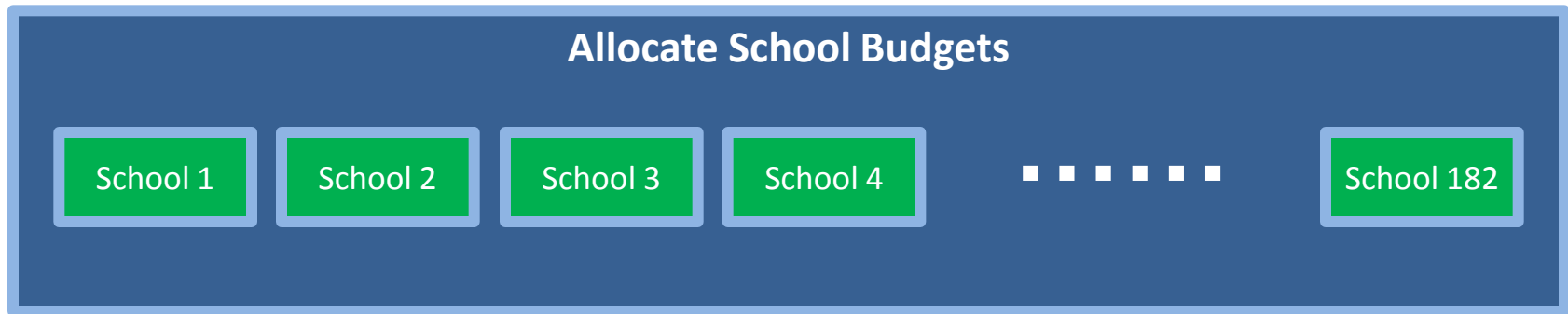
- December – Proposed budget to the BOE
- March – Requested budget to the county
- June – BOE adopts final budget

Why SBB begins this early in the year

- Lengthy budget process
- Proposed budget due to BOE in December
- Budget hearings must be held for public participation
- RIF requires information as early as possible
- Give principals more exposure to SBB earlier

Current SBB decisions are not final

- Schools will have the opportunity to adjust their budgets in January, and then again with minor adjustments in April



- Schools receive allocations with a Budget Template (MS Excel)
- SBB allocations are used to buy positions, materials and supplies
- Positions – not people – are being purchased; terms of PGCPS negotiated agreements still apply
- Technical support, videos and walk-in clinics will be available

Budget Submission Timeline

- **September 22 to October 13** – Schools must present SBB Overview to leadership teams
- **October 14, 2011** – Guidance, SBB allocations and SBB Budget Templates released to schools (via email)
- **October 20 to 31, 2011** – Walk in Clinics and working sessions held
- **November 3, 2011** – SBB Budgets due to Instructional Directors electronically (via email)
- **November 9, 2011** – SBB Budgets due to SBB Team electronically (via email)
- **January 2012** – Updated enrollment & SBB allocations sent to schools
- **January/February** – Walk in Clinics & working sessions
- **April 2012** – Final enrollment projections & allocations to schools
- **July 1, 2012** – FY13 Budgets are loaded

How does the existing budget process work?

Schools used to receive a fixed staffing allocation based on student enrollment and the programs that they operate.

Why does PGCPS believe SBB is a better budget system?

Under SBB, resources will be more fairly and transparently allocated throughout the system, allowing principals to manage roughly 50 percent of the resources in their building compared to the 2 percent that they manage now. Our goal is to create a system of excellent schools where leaders have the flexibility and resources to enable all students to become college- and career-ready. Schools will receive a dollar allocation based on their enrollment and use those funds to choose a mix of positions and resources. Central Office will provide guidance and support to ensure that federal and state mandates are met, and that school system priorities and procedures are upheld.

How does SBB impact the funding level of schools?

Because of the funding formula, some schools will receive more funding than they have this year, and others will receive less. In this initial year, we are working closely with principals to help them to allocate resources most effectively. Training and resources will continue to be provided throughout the year. Resources will also be provided to schools to educate staff and parents on SBB and the implications to different stakeholders.

How can parents and community members get involved in the budget process?

For the January budget timeframe, principals will hold a discussion with their school leadership team, as well as with PTA/PTSA members at their monthly meeting. Parents and community members may also contact the principal directly to engage in the process.

Contact Information

For technical support and specific questions about SBB,
please contact our project team:

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